



महात्मा गाँधी केन्द्रीय विश्वविद्यालय, बिहार  
**MAHATMA GANDHI CENTRAL UNIVERSITY, BIHAR**

[A Central University established by an Act of Parliament]

Dr Ambedkar Administrative Building, Motihari, District – East Champaran, Bihar – 845 401

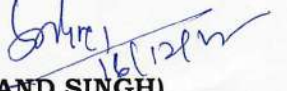
Website: [www.mgcub.ac.in](http://www.mgcub.ac.in) | Email: [osdadmin@mgcub.ac.in](mailto:osdadmin@mgcub.ac.in)

F.No: MGCU/Acad/Sem Fee/2025

Date:- 16.12.2025


**NOTICE**

1. It is hereby informed to all the concerned students enrolled in various Departments of the University, whose Tuition Fee is pending by any reason, including delay under the Student Credit Card Scheme. All the students must ensure that their Pending fee must be credited till **23.12.2025**.
2. Students who fail to submit their pending tuition fee shall have their results withheld until the fee is duly credited.
3. It is further informed that if the tuition fee is submitted later through the Student Credit Card, the amount shall be reimbursed.
4. All students are advised to take note of the above instructions and comply accordingly to avoid any academic inconvenience.

  
(SACHCHIDA NAND SINGH)  
OSD (Administration)

Copy of the above is forwarded for kind information and necessary action.

1. The OSD (Finance) / Controller of Examinations.
2. All the Dean of different Schools/ Director (RDC)/ Director (Academic Affairs), MGCU
3. The Chief Proctor, MGCU
4. The DSW, MGCU
5. All Heads of different Departments- with the request to bring the same to the knowledge of all students of their respective Departments.
6. The Deputy Registrar (Establishment.)
7. The Deputy Registrar (Internal Audit) MGCU
8. Public Relation Officer, MGCU
9. The Sr. Branch Manager, CBI, Luthaha Branch, Motihari
10. In charge University website - With request to upload the same on the University website.
11. Notice Board at Chanakya Parisar/ Pt. Deen Dayal Upadhyay Parisar/ Mahatma Gandhi Buddha Parisar/Gandhi Bhawan/ Girls Hostel, MGCU
12. The OSD to Vice- Chancellor- for information to the Hon'ble Vice Chancellor Please.
13. PS to Vice- Chancellor, MGCU
14. Guard File.

  
OSD(Administration)